



**REQUEST FOR QUOTATION**

<b>P.R. NO:</b>	<b>2021-08-1661</b>	<b>MODE OF PROCUREMENT:</b>	<b>Shopping</b>
<b>P.R. DATE:</b>	<b>18 AUGUST 2021</b>	<b>REF. NO.:</b>	<b>RFQ-2021-378</b>
<b>END-USER:</b>	<b>DENR-PRCMO</b>	<b>DATE PREPARED:</b>	<b>AUGUST 25, 2021</b>
<b>PRN:</b>		<b>CLOSING DATE/TIME:</b>	<b>AUGUST 31, 2021 10:00 AM</b>

1. The DENR-Central Office, through its Bids and Awards Committee for Regular Operations, invites eligible bidder/s to submit duly signed proposal/quotation not later than the closing date and time for the procurement project stated below:

ITEM NO.	DESCRIPTION	QTY	UNIT	TOTAL ABC (VAT INCLUSIVE)
1	<b>Procurement of Accessories for Action Camera</b>	1	LOT	20,000.00

2. Proposal/quotation received in excess of the ABC shall automatically be rejected.
3. Interested bidder/s must submit the following documents with **check (v) mark**:

<b>A. ELIGIBILITY DOCUMENTS</b>	
1.	Proof of PhilGEPS Registration (Registration Number/Certificate)
2.	Valid and Current Mayor's/Business Permit for CY 2021
<b>Note: Bidder/s who previously submitted updated Eligibility Documents are no longer required to resubmit.</b>	
<b>B. TECHNICAL AND FINANCIAL DOCUMENTS</b>	
3.	<b>Completely filled out and duly signed</b> Technical Proposal Form and Financial Quotation Form (Annex "A")
4.	Brochure (original or internet download) of the items being offered showing compliance with the required technical specifications.

**Failure to submit all documents as required above shall be automatically disqualified.**

4. Price must be inclusive of VAT and must be valid for Sixty (60) calendar days upon submission of proposal/quotation.
5. Award of Contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Refusal to sign and accept the Award or enter into contract without justifiable reason, may be grounds for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
7. Open proposal/quotation may be submitted at Procurement Management Section-Property and Supply Management Division (PrMS-PSMD), Basement, DENR-Main Building and/or thru e-mail address [ampbac.co@denr.gov.ph](mailto:ampbac.co@denr.gov.ph) and/or fax number (02) 8926-2675. For further inquiries, you may coordinate with Ms. Dianne G. Ibias/Mr. Lamberto S. Ramos at the same contact details.
8. If thru email, kindly indicate in the subject ATTENTION: ANN JOANNA B. VILLARAMA-RFQ-2021-378.
9. DENR reserves the right to reject any and all proposals, declare failure, or not award the contract at any time in accordance with Section 41 of RA 9184 and its IRR without thereby incurring liability to the affected supplier.

(sgd) **DIANNE G. IBIAS**  
 OIC Chief, Procurement Mgt. Section  
 Property & Supply Management Division

**PLEASE USE THIS FORM. DO NOT RETYPE OR ALTER**

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**Technical Proposal Form**

**Required Technical Specifications**

**Brand/Model No. being offered:**

Unit	Item Description	Qty
set	<b>Action Camera Diving Kit for OSMO Action Camera</b> <i>Includes the following:</i> <b>Floating Handle</b> Dimensions: 49×49×165 mm Weight: 82 g <b>Waterproof Case</b> Dimensions: 46.4×70.9×76.4 mm Weight: 92.1 g <b>Locking Screw</b> Dimensions: 23×13×55 mm Weight: 11.3 g <b>Quick-Release Base</b> Diameter×Height: 35×26 mm Weight: 10.5 g <b>Battery</b> Dimensions: 37.9×40.8×15.1 mm Weight: 30.0 g <b>Battery Case</b> Dimensions: 18.8×49×44.6 mm Weight: 10.0 g <b>Wrist Strap</b> Dimensions: 315 x 40 x 40 mm Net Weight: 47 g <b>Carrying Case</b> Dimensions: 195×135×55 mm Weight: 157 g <i>Must be compatible with Osmo Action</i>	1

pcs	<b>Micro SD Card (256GB)</b> Capacity: 256GB Compatibility: microSDHC, microSDXC, microSDHC UHS-I, microSDXC UHS-I, microSDHC UHS-II, and microSDXC UHS-II is compatible with Android-based smartphones, DSLR cameras, drones, and action cameras. Performance : C10, V30, U3, A2 Dimensions: 15 × 11 × 1.0 mm Max Read Speed: 160 MB/s Max Write Speed: 90 MB/s	2
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pcs	<b>Action Camera Extention Rod</b> Size: 241×52×72 mm (folded) 908×52×72 mm (unfolded) Weight: 236.5 g	1
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**Technical Proposal Form**

**Photos for reference only**

**a. ACTION CAMERA DIVING KIT**



**b. MICRO SD CARD**



**c. ACTION CAMERA EXTENSION ROD**



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Annex A (page 3 of 3)

**Project Requirements/Terms and Conditions:**

- 1) **Delivery/completion** period: Within **fifteen (20) calendars days** from receipt of Notice to Proceed.
- 2) **Delivery Site:** Supply Management Section, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
- 3) **Replacement of Defective Items:** Within Fifteen (15) Calendar Days upon receipt of Notice of Defects from DENR.
- 4) **Warranty: One (1) Year** from issuance of Certificate of Inspection and Acceptance.
- 5) Payment shall be made in accordance with the Terms and Conditions of the Contract.
- 6) **Liquidated Damages (LD)** equivalent to one tenth of one percent (0.1%) of the value of contract not delivered/performed within the prescribed period shall be imposed per day of delay. The DENR may rescind the Contract once the cumulative amount of LD reaches 10% of the amount of the Contract, without prejudice to other courses of action and remedies open to it.

**FINANCIAL QUOTATION FORM  
(PRICE MUST BE VAT INCLUSIVE)**

Item No.	DESCRIPTION	QTY	UNIT	TOTAL ABC (₱)		BIDDER'S PRICE QUOTATION (₱)	
				Unit Cost	Total	Unit Cost	Total
<i>Procurement of One (1) Lot Accessories of Action Camera:</i>							
1	Action Camera Diving Kit for OSMO Action Camera	1	set	8,500.00	8,500.00		
2	Micro SD Card (256GB)	2	Pcs	3,000.00	6,000.00		
3	Action Camera Extension Rod	1	Pcs	5,500.00	5,500.00		
<b>TOTAL</b>					<b>20,000.00</b>		

**Note: Financial offer must not exceed the ABC of per line items.**

**BIDDER'S UNDERTAKING**

I/We, the undersigned Supplier, after having examined the Technical Specifications/ Project Requirements, hereby OFFER to supply/deliver/perform the above-described items.

I/We undertake, if our proposal is accepted, to deliver the items/services in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this quotation is binding on us.

\_\_\_\_\_  
**NAME OF COMPANY (IN PRINT)**

\_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME OF THE AUTHORIZED REPRESENTATIVE**

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Designation:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Telefax No.:** \_\_\_\_\_  
**Mobile Number:** \_\_\_\_\_