



Republic of the Philippines  
**Department of Environment and Natural Resources**

Visayas Avenue, Diliman, Quezon City  
Tel Nos. {632}929-66-26 to 29 | {632}929-62-52  
929-66-20 | 929-66-33 to 35  
929-70-41 to 43

## **CONTRACT**

### ***Supply, Delivery, Installation, Configuration and Testing of One (1) Lot Brand New Cisco Unified Communication System for the DENR-Central Office***

#### **KNOW ALL MEN BY THESE PRESENTS:**

This CONTRACT entered into on this 11 FEB 2020 in Quezon City, Philippines,  
by and between:

**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**, a government agency created by virtue of Executive Order (EO) No. 192 dated 10 June 1987, with office address in Visayas Avenue, Diliman, Quezon City, represented herein by its Assistant Secretary for Administration and Human Resources, **JOAN A. LAGUNDA, D.M.** hereinafter referred to as “DENR”

-and -

**TRENDS & TECHNOLOGIES, INC.**, a private corporation organized and existing under the laws of the Republic of the Philippines, with business address at 6<sup>th</sup> Floor, Trafalgar Plaza, H.V. Dela Costa St., Salcedo Village, Makati City, represented herein by its Key Account Manager, **GERRY A. BAQUIRAN**, hereinafter referred to as “TRENDS”

WITNESSETH: That

**WHEREAS**, the DENR conducted a competitive bidding for the *Supply, Delivery, Installation, Configuration and Testing of One (1) Lot Brand New Cisco Unified Communication System for the Department of Environment and Natural Resources-Central Office (DENR-CO)* per Invitation to Bid (IB) No. DENR-CO-2019-016 with an Approved Budget for the Contract (ABC) of ₱ 8,000,000.00 pursuant to Republic Act (RA) No. 9184 otherwise known as the Government Procurement Reform Act (GPRA) and its 2016 Revised Implementing Rules and Regulations (IRR);

**WHEREAS**, the bid of **TRENDS** was declared as the Single Calculated and Responsive Bid (SCRB) by the Bids and Awards Committee (BAC), and was approved by the Head of Procuring Entity, through his duly authorized representative;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the parties have agreed on the following terms and conditions:

1. The words and expressions in this Contract shall have the same meaning as stated in the Conditions of the Contracts as provided under Section IV & V of the Philippine Bidding Documents (PBD) for the procurement of Goods;
2. The following documents attached hereto shall be deemed to form an integral part of this Contract:
  - A. Bidding Documents
    - i. Invitation to Bid (IB) under Section I
    - ii. Instructions to Bidders (ITB) under Section II
    - iii. Bid Data Sheet (BDS) under Section III

- iv. General Conditions of the Contract (GCC) under Section IV
- v. Special Conditions of the Contract (SCC) under Section V
- vi. Schedule of Requirements & Technical Specifications under Section VI
- vii. Bidding Forms under Section VII
- viii. Checklist of Requirements under Section VIII

B. Bid submission by **TRENDS**

- i. Eligibility Documents
- ii. Technical Documents
- iii. Financial Documents

C. Notice of Award (NOA) received on 27 December 2019

D. Performance Security in the form of Surety Bond issued by MAA General Assurance Phils., Inc., amounting to ₱ 394,750.00

E. Other documents that may be required by existing laws and/or the DENR such as but not limited to Minutes of the Pre-Bid and Bid Opening Conference and the conditions stipulated in the Notice of Award.

3. Duly conformed Schedule of Requirements and Technical Specifications attached as Annex "A".
4. Duly signed Financial Bid Form attached as Annex "B".
5. *Supply, Delivery, Installation, Configuration and Testing of One (1) Lot Brand New Cisco Unified Communication System , conduct of trainings and submission* must be completed within thirty (45) calendar days from receipt of Notice to Proceed (NTP).
6. The **DENR** shall pay **TRENDS** the amount of **SEVEN MILLION EIGHT HUNDRED NINETY FIVE THOUSAND PESOS (P7,895,000.00)** for the project entitled, the *Supply, Delivery, Installation, Configuration and Testing of One (1) Lot Brand New Cisco Unified Communication System for the Department of Environment and Natural Resources-Central Office (DENR-CO,* in accordance with the terms of payment as prescribed in the Philippine Bidding Documents (PBD) for Goods and subject to the usual accounting and auditing rules and regulations.

For one-time payment, the document requirement shall include the following:

- Delivery Receipt
  - Service report of installation and configuration
  - Test Report accepted by DENR
  - Warranty Certificate
  - Training Certificates or vouchers
  - Billing statement or Sales invoice
7. The **DENR** and **TRENDS** shall comply with the terms and conditions under Republic Act (RA) No. 9184 otherwise known as the Government Procurement Reform Act and its Revised Implementing Rules and Regulations (IRR), and other applicable laws.
  8. All other terms and conditions subsequently agreed upon by the parties after signing of this Contract shall constitute an addendum thereto and form an integral part thereof for all intents and purposes.