



**BIDS AND AWARDS COMMITTEE**

**Supplemental/Bid Bulletin No. 1**

**PROCUREMENT OF CONSULTING SERVICES FOR THE INFORMATION SYSTEMS  
 ENHANCEMENT: FRONTLINE SERVICES AND TRANSACTIONS SYSTEM (FSTS)**  
**Bid Ref. No. DENR-CO-2023-006 Rebid**

**Approved Budget for the Contract: ₱9,032,000.00**

This **Supplemental/Bid Bulletin No. 1** is being issued to reschedule bidding activities, revise provisions/specifications in the Bidding Documents and to address queries sent thru email by prospective bidders for the aforementioned project:

**A. Revision to provisions/specifications in the Bidding Documents:**

FROM			TO		
SCHEDULE OF BIDDING ACTIVITIES					
ACTIVITIES	DATE & TIME	VENUE/MODE	ACTIVITIES	DATE & TIME	VENUE/MODE
1. Submission of Expression of Interest and Eligibility Documents	25 April 2023 (Tuesday) 9:30 AM	BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City	1. Submission of Expression of Interest and Eligibility Documents	<b>17 May 2023 (Wednesday) 9:30 AM</b>	BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
2. Opening of Eligibility Documents	25 April 2023 (Tuesday) 9:30 AM	Online via Google Meet Platform	2. Opening of Eligibility Documents	<b>17 May 2023 (Wednesday) 10:00 AM</b>	Online via Google Meet Platform
3. Sale of Bidding Documents & Pre-Bid Conference for Shortlisted Bidders	To be announced in the Notice of Shortlisted Bidders	BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City & Online via Google Meet Platform	3. Sale of Bidding Documents & Pre-Bid Conference for Shortlisted Bidders	To be announced in the Notice of Shortlisted Bidders	BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City & Online via Google Meet Platform
4. Submission of Technical and Financial Bid <i>(Open only to Shortlisted Bidders)</i>	To be announced	BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City	4. Submission of Technical and Financial Bid <i>(Open only to Shortlisted Bidders)</i>	To be announced	BAC Secretariat Office, Basement, DENR Main Building, Visayas Ave., Diliman, Quezon City
5. Opening of Bids <i>(Open only to Shortlisted Bidders)</i>	To be announced	Online via Google Meet Platform	5. Opening of Bids <i>(Open only to Shortlisted Bidders)</i>	To be announced	Online via Google Meet Platform

<b>B. Reply to queries by prospective bidders:</b>	
<b>QUERY</b>	<b>RESPONSE</b>
<b>List of names of Key Personnel with attached copies of documentary requirements: (Ref: Page 54 item no.2,C):</b>	
Is it possible to deploy two (2) Project Managers/Team Leaders with separate certifications?	No.
Is it possible to deploy a company's certified consultant, holding the required relevant certificate?	Yes.
Is any Project Management Certification allowed?	Please see attached document re Allowed Project Management Certifications List (PMP List) per Annex A.
<b>Terms of Reference Item Nos. 12, 14 and 21:</b>	
Item no.12 Complete Digitization Process- May we know the estimated number of forms to be digitized?	Please refer to the attached document for the list of processes to be automated (FSTS Covered Permits) per Annex B.
Item no.14 Report Generation- Any specific type of reports needed to generate and how many?	Below are some of the examples: No. of permits applied (by type of permit), Status (new, processing, completed, etc.), revenue generated by sector, by permit type, statistical reporting requirements, etc. more of the reports would be clarified during the scoping phase of the project.
Item.no.21 Mgt. Module capability- Can you describe how you envision the system will adapt?	If there would be changes on the approving authority, changes in thresholds (area, amount, type, requirements, etc.) are the sample capabilities that we envision to be included in the Mgt. Module.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 9<sup>th</sup> of May 2023 in Quezon City.

Approved by:

(sgd.) **NORLITO A. ENERAN, LL. M., CESO III**  
 Director, Legal Affairs Service &  
 Vice Chairperson, Bids and Awards Committee

<b>Received by:</b>		
_____	_____	_____
SIGNATURE OVER PRINTED NAME	DATE	NAME OF COMPANY
(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 8926-2675)		

**PMP List**  
**(For reference only.)**

1. PMP: Project Management Professional
2. CSM: Certified ScrumMaster
3. PRINCE2 Foundation/PRINCE2 Practitioner
4. CPMP: Certified Project Management Practitioner
5. MPM: Master Project Manager
6. PPM: Professional in Project Management
7. CPD: Certified Project Director
8. CPM: Certified Project Manager (IAPM)
- 9 BVOP: Business Value-oriented Principles
- 10 Project Management Professional (PMP)
- 11 ACP: Agile Certified Practitioner
- 12 CSSGB: Certified Six Sigma Green Belt Certificate
- 13 CSSBB: Certified Six Sigma Black Belt
- 14 GPM-IPMA Levels A–D

## **FSTS Covered Permits List** **(For reference only.)**

### Forest Management Bureau (External Services)

#### Tenurial Instruments

- [Community Based Forest Management Agreement \(CBFMA\)](#)
- [Special Forest Land Use Agreement \(FLAg\)](#)
- [Special Forest Land Use Agreement for Tourism \(FLAgT\)](#)
- [Forest Land Grazing Management Agreement \(FLGMA\)](#)
- [Integrated Forest Management Agreement \(IFMA\)](#)
- [Socialized Industrial Forest Management Agreement \(SIFMA\)](#)
- [Special Land Use Permit \(SLUP\)](#)
- [Muyong Resources Permit \(MRP\)](#)
- [Gratuitous Special Use Permit \(GSUP\)](#)

#### Cutting / Utilization Permits

- [Tree Cutting Permit \(TCP\)](#)
- [Special Tree Cutting Permit \(STCP\)](#)
- [Private Land Timber Permit \(PLTP\)](#)
- [Special Private Land Timber Permit \(SPLTP\)](#)
- [Rattan Cutting Contract \(RCC\)](#)
- [Ordinary Minor Forest Products License \(OMFPL\)](#)
- [Earth-Balling Permit \(EBP\)](#)
- [Tree Cutting and Earth-Balling Permit \(TCEBP\)](#)
- [Special Tree Cutting and Earth-Balling Permit \(STCEBP\)](#)
- [Wood Charcoal Production Permit \(WCPP\)](#)
- [Tapping, Extraction, Collection Permit \(TECP\)](#)
- [Certificate of Bamboo Plantation Registration \(BPR\)](#)
- [Private Tree Plantation Registration \(PTPR\)](#)

#### Transport Permits

- [Certificate of Timber Origin \(CTO\)](#)
- [Certificate of Lumber Origin \(CLO\)](#)
- [Certificate of Verification \(COV\)](#)
- [Certificate of Transshipment \(COT\)](#)
- [Transport Certificate for PTPR \(TCPTPR\)](#)

#### Processing Plant

- [Wood Processing Plant Permit](#)

#### Trade

- [Certificate of Registration as Log/Lumber Dealer \(CRLLD\)](#)
- [Securing Export Authority for Lumber and Plantation Logs](#)
- [Securing Export Authority for Finished and Semi-finished Wood Products](#)
- [Certificate of Registration as Dealer/Importer of Imported Wood Materials](#)

#### Chainsaw Permits

- [Chainsaw Registration](#)
- [Permit to Purchase Chainsaw](#)
- [Permit to Import Chainsaw](#)
- [Permit to Manufacture Chainsaw](#)
- [Permit to Sell/Re-sell/Dispose/Distribute/Transfer Ownership of Chainsaw](#)

## **FSTS Covered Permits List** **(For reference only.)**

Biodiversity Management Bureau (External Services)

### Tenurial Instruments

- [Review of Proposed Protected Area Community-Based Resource Management Agreement \(PACBRMA\)](#)
- [Review and Evaluation of Application for Special Use Agreement in Protected Areas \(SAPA\)](#)

### CITES Permits

- [Processing of CITES Permit Applications for the Export/ Re-export of Wildlife, including by-products and derivatives](#)
- [Processing of CITES Permit Applications for the Import of Wildlife, including by-products and derivatives](#)

### Utilization Permits

- [Processing of Request for Gratuitous Permit to Collect Wildlife for Scientific Research Purposes](#)
- [Processing and Approval of MOA for Scientific Research](#)
- [Bioprospecting Undertaking \(BU\)](#)

Licenses, Patents and Deeds Division (External Services)

### Wildlife Farm Permits

- [R4A-B-01. Issuance of Wildlife Farm Permit - Small Scale Farming \(Project Cost is PhP1.5million and Below\)](#)
- [R4A-B-02. Issuance of Wildlife Farm Permit - Medium to Large Scale Farming \(with capital PhP1.5million and Above\)](#)

### Wildlife Registration

- [R4A-B-03. Issuance of Certificate Wildlife Registration](#)

### Transport Permits

- [R4A-B-04. Issuance of Local Transport Permit \(Wildlife\)](#)
- [R4A-B-05. Issuance of Special Local Transport Permit \(SLTP\) \(Wildlife\)](#)